

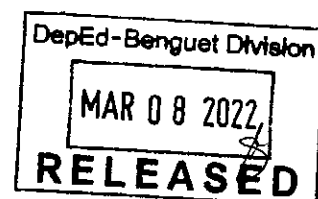


Republic of the Philippines
Department of Education
Schools Division of Benguet

March 7, 2022

DIVISION MEMORANDUM

No. 071 s. 2022



TO: Chief Education Supervisor, CID and SGOD
 Public Schools District Supervisors, Coordinating Principals
 Section Heads, School Heads
 All Others Concerned

**TURN-OVER AND ACCEPTANCE CEREMONIES OF THE SEF PROCURED
 MULTIFUNCTION- DEVELOP INEO 225i COPIERS TO SDO BENGUET**

1. This office would like to announce to the field the conduct of the Ceremonial Turn-over and Acceptance of the fourteen Multifunction-Develop INEOi 225i copiers to SDO Benguet on March 10, 2022 at 9:00AM at the Benguet Sports Complex, Wangal, La Trinidad, Benguet.
2. This activity aims to acknowledge resources and strengthen cooperative relationship to fully support a common objective of a successful delivery of basic education to every child of Benguet Division.
3. Expected participants are the following:

SDO	SDS, ASDS, Chiefs,	4
	PSDS/DCP	14
Districts	District Property Custodians	14
	EPS/Section/Unit Heads	5

4. In compliance to the Rules and Regulations set by IATF to prevent the spread of the virus, all participants/personnel are strictly advised to observe standard health protocols.
5. Morning snacks and lunch will be charged against SDO MOOE Fund whilst expenses incurred by the participants relative to this activity shall be charged to local funds subject to the accounting rules and regulations.
6. Immediate dissemination to all concerned is desired.

GLORIA B. BUYA-AO
 Schools Division Superintendent



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